



JOINT SONGWE RIVER BASIN COMMISSION

REQUEST FOR QUOTATION
FOR THE SUPPLY AND INSTALLATION OF GABION FENCE
AT SONGWE RIVER BASIN OFFICE
QUOTATION NO.: SONGWECOM/2026/2027/W/01

Procuring Entity	Joint Songwe River Basin Commission, P.O. BOX 300, Kyela Tanzania. Tel: +255 25 2957412 E-mail: songwecombasin@gmail.com or procurement@songwecom.org
Site	Songwe River Office, Songwe River Basin Commission
Location	Kyela, Tanzania
Quotation Submission Deadline	1 st October, 2026
Quotation Validity	120 Days

1.0 BACKGROUND INFORMATION

The Joint Songwe River Basin Commission (SONGWECOM) is a bi-national institution established by the Governments of the United Republic of Tanzania and the Republic of Malawi to promote sustainable management and development of the Songwe River Basin. The Secretariat intends to obtain quotations from qualified, registered and licensed service providers for the supply and installation of a fence at the Songwe River Office in Kyela, Tanzania.

This Request for Quotation (RFQ) is prepared using the supplied fence-construction material information and the attached site plan. The quantities in the Schedule of Requirements are to guide pricing, while the successful bidder shall verify the site dimensions, access conditions, gate positions and installation requirements before commencement.

2.0 INVITATION TO SUBMIT QUOTATIONS

Qualified, registered and licensed contractors/suppliers are invited to submit a quotation for the supply, delivery and installation of the specified fencing materials and associated works at the Songwe River Office.

Bidders shall submit a complete quotation covering all materials, labour, tools, transport, installation, fixing, tensioning, concrete works, site handling and all other incidental requirements necessary for a complete and functional fence installation, without relying on any prices contained in the source material.

3.0 SITE AND MEASUREMENTS

The attached Google Earth site plan identifies the Songwe River Office compound, the proposed fence line in green and gate locations in red. The plan includes an 80ft scale bar. Based on the scale shown, the outlined fence perimeter is approximately 624ft (about 190m). This is an indicative measurement for quotation purposes and shall be verified by the bidder on site before final pricing and installation.



Figure 1: Songwe River Office site plan showing proposed fence alignment and gate locations.

4.0 SCOPE OF WORKS

1. Site verification and setting out of the fence line in accordance with the attached site plan.
2. Supply and delivery of galvanized fence rolls, concrete poles, galvanized barbed wire, cement, aggregate, sand, reinforcement steel and galvanized binding/kench wire as specified.
3. Excavation/preparation of post foundations, erection and alignment of concrete poles, and associated concrete works.
4. Installation and secure fixing of galvanized fence mesh to the concrete poles, including tensioning and proper finishing.
5. Installation of galvanized barbed wire along the fence as required for the complete security fence arrangement.
6. Construction/installation of the gates at the locations indicated in the site plan, with final gate dimensions and details to be verified at site.
7. All necessary cutting, tying, fastening, bracing, levelling, curing, finishing and making good disturbed areas.
8. Removal of installation debris and leaving the site clean and secure on completion.
9. Testing and inspection of the completed fence and correction of defects attributable to workmanship or materials.

5.0 SCHEDULE OF REQUIREMENTS / BILL OF QUANTITIES

Bidders shall enter their own unit rates and amounts. No source quotation prices have been incorporated in this RFQ. Quantities are based on the supplied material information and the attached site plan;

S/N	Description	Specification	Unit	Qty	Unit Rate (TZS)	Amount (TZS)
1	Setting out and clearing fence line	338m	M	338		
2	Excavation for gabion foundation/trench/backfilling and compaction	338m	M	338		
3	Galvanized fence roll	50 m length × 6 ft width; 3.5 mm wire; mesh opening 2.5 inch	Roll	7		
4	Concrete poles	Length 8½ ft; reinforcement as specified, including 2 × 10 mm reinforcement bars	PC	121		
5	Galvanized barbed wire fence roll	610m length; 1.6 mm	Roll	6		
6	Cement	Cement for post foundations and associated concrete works	Bag	120		
7	Kokoto / coarse aggregate	Fuso load, approximately unit description as supplied	M ⁵	3		
8	Mchanga / sand	Fuso load, unit description as supplied	M ⁵	3		
9	Nondo reinforcement steel	As specified for the works	12mm	40		
10	Galvanized kench/binding wire	350m	Roll	6		
11	Gate works	Fabrication and installation of sliding gates, including complete sliding rail systems. Each gate shall be	PC	2		

S/N	Description	Specification	Unit	Qty	Unit Rate (TZS)	Amount (TZS)
		12 ft (4 m) Width and 8 ft (2.5m) height.				
12	Fence installation labour and associated works	Complete supply, installation, fixing, tensioning, concrete works and finishing	Lot	1		

6.0 TECHNICAL SPECIFICATIONS AND QUALITY REQUIREMENTS

- Fence mesh shall be galvanized, 2.5mm wire, and with 2inch mesh openings, 6ft width and 50m roll length as specified in the source material.
- Concrete poles shall be 8½ft long and suitably reinforced; the specified 10mm reinforcement shall be incorporated as required.
- Barbed wire shall be galvanized, 1.6mm, supplied in 610m rolls.
- Binding/kench wire shall be galvanized and supplied in 300m rolls.
- All materials shall be new, unused, good quality, fit for the intended purpose and free from visible defects.
- Concrete works shall be properly mixed, placed, aligned and cured to provide stable and durable fence posts.
- Fence posts and mesh shall be straight, properly aligned and securely fixed. The completed fence shall be taut and free from loose or unsafe sections.
- All dimensions not expressly stated in this RFQ shall be confirmed during site verification before installation.

7.0 BIDDER ELIGIBILITY AND SUBMISSION REQUIREMENTS

- Certificate of Incorporation/Registration.
- Valid Business Licence.
- TIN Certificate.
- VAT Registration Certificate, where applicable.
- Brief company profile and evidence of relevant fencing/construction experience.
- At least three relevant client references, preferably for comparable fencing or construction works.
- Evidence of capacity to supply the specified materials and undertake installation.
- Evidence of suitable tools, equipment, transport and competent personnel.
- Signed and stamped financial quotation.
- Any assumptions, exclusions or proposed alternatives shall be clearly stated in the quotation.

8.0 SITE VISIT AND VERIFICATION

Bidders are strongly required to inspect the Songwe River Office site before submitting their final quotation. The bidder shall independently verify the approximate 190m perimeter, terrain, existing structures, access, post spacing, gate locations and any other site condition that may affect the works. The attached image is a planning reference and shall not be treated as a substitute for physical site verification.

9.0 DELIVERY, INSTALLATION AND COMPLETION

The successful bidder shall commence work upon receipt of an authorized instruction/purchase order or contract, as applicable. The bidder shall provide all labour, supervision, tools, equipment, transport and incidental materials required to complete the works. The completed fence shall be inspected by SONGWECOM before acceptance.

The bidder shall state the proposed completion period from the date of commencementdays.

10.0 PRICING AND COMMERCIAL CONDITIONS

The quotation shall clearly show unit rates and amounts for each item in the Schedule of Requirements and the total quotation amount. Applicable taxes shall be identified separately. Prices shall be firm for the quotation validity period stated above unless otherwise specified by SONGWECOM.

The bidder shall clearly indicate whether the quoted total is VAT inclusive or exclusive and shall include all costs necessary to deliver a complete and functional installation.

11.0 EVALUATION BASIS

Quotations shall be assessed for mandatory compliance, completeness of registration/licensing, relevant experience, technical compliance with the stated specifications, capacity to supply and install, proposed completion period, quality of materials, responsiveness and competitiveness/reasonableness of quoted prices. Only substantially responsive quotations will be considered for financial comparison.

12.0 WARRANTY / DEFECTS LIABILITY

The bidder shall state the warranty/defects liability period for materials and workmanship: _____. During this period, defects attributable to faulty materials or workmanship shall be rectified by the contractor at no additional cost, subject to the final contract terms.

13.0 SUBMISSION OF QUOTATIONS

Completed and signed quotations shall be submitted to the Joint Songwe River Basin Commission (SONGWECOM) at the address/instructions stated in the invitation or by the submission method communicated to bidders. Submission deadline: 1st October, 2026

a) **RFQ Release Date:** 22/09/2026

b) **Deadline for Submission of Quotation:** 1/10/2026 at 10:00 a.m. EAT

c) **Evaluation of Quotations:** 2/10/2026

d) **Notification of Award:** 09/10/2026

e) **Contract Start Date:** 16/10/2026

Submission address/email: Executive Secretary,
Joint Songwe River Basin Commission,
P.O. BOX 300,
Kyela , Tanzania.
Tel: +255 25 2957412
E-mail: songwecombasin@gmail.com or procurement@songwecom.org

14.0 SCHEDULE OF PRICES – BIDDER COMPLETION

Total amount excluding VAT (TZS)	
VAT (TZS)	
Total amount including VAT (TZS)	
Quotation validity	
Completion period	

15.0 BIDDER DECLARATION

We hereby confirm that we have examined the Request for Quotation, reviewed the attached site plan, and understand the requirements for the supply and installation of the fence. We undertake to execute the works in accordance with the specifications and conditions of this RFQ and our submitted quotation.

Name of Bidder/Company	
Authorized Representative	
Designation	
Signature and Stamp	
Date	

16. TERMS AND CONDITIONS

- a) SONGWECOM reserves the right to accept or reject any quotation, in whole or in part, without assigning any reason.
- b) The quotation shall remain valid for a period of 90 days from the quotation submission deadline.
- c) The scope, quantities, dimensions, specifications, materials, workmanship and other requirements for the supply and installation of the Gabion Fence at Songwe River Basin Office shall be as specified in the RFQ, drawings, specifications, Bills of Quantities (BoQ), or as otherwise determined and approved by SONGWECOM based on the actual requirements of the works.
- d) Any estimated quantities or requirements stated in the RFQ, BoQ or related documents shall not constitute a commitment by SONGWECOM to award the full quantity, scope or value of the works stated therein.
- e) The supply, delivery and installation of the Gabion Fence shall commence only upon receipt of an authorized Purchase Order, Letter of Award, Contract Agreement, Work Order, or written instruction from SONGWECOM.
- f) SONGWECOM reserves the right to inspect and verify the quality, specifications, dimensions, quantities, materials, workmanship and installation of the Gabion Fence at any stage of the works.
- g) Any materials, components or completed works found to be defective, damaged, substandard, improperly installed, or not conforming to the approved specifications, drawings, BoQ or agreed standards shall be rejected and shall be corrected, removed, replaced or rectified by the supplier/contractor at no additional cost to SONGWECOM.

- h) The successful bidder shall comply with all applicable laws, regulations, technical standards, environmental requirements, occupational health and safety requirements, and other statutory requirements governing construction works and the supply and installation of gabion fences in Tanzania.
- i) The supplier/contractor shall be responsible for ensuring that all personnel, equipment, tools and materials used in execution of the works comply with applicable health, safety and environmental requirements.
- j) Any form of canvassing, lobbying, inducement or solicitation in connection with this quotation shall lead to automatic disqualification.
- k) The successful bidder shall enter into a formal contract/supply and installation agreement with SONGWECO before commencement of the works.
- l) The supplier/contractor shall complete the supply and installation works within the period specified in the quotation, Letter of Award, Purchase Order or Contract Agreement.
- m) The supplier/contractor shall be responsible for the proper protection of the works, materials and equipment at the site during the execution of the project and until completion and handover, unless otherwise stated in the contract.
- n) All materials supplied and installed shall be new, fit for purpose and of the required quality, and shall conform to the specifications provided by SONGWECO.
- o) Any variation to the approved scope of works, specifications or quantities shall require prior written approval from SONGWECOM before implementation.

17. CONFIDENTIALITY

All information, documents, drawings, specifications, Bills of Quantities, site information, pricing information and other materials provided by SONGWECOM in connection with the Supply and Installation of Gabion Fence at Songwe River Basin Office, whether provided before or during the execution of the contract, shall be treated as strictly confidential.

The bidder/supplier/contractor shall not disclose, reproduce, distribute or use such information for any purpose other than the preparation of the quotation and execution of the contract without the prior written consent of SONGWECOM.

The confidentiality obligation shall also apply to the bidder's/supplier's/contractor's employees, agents, subcontractors, consultants and any other third parties engaged in connection with the works.

Any unauthorized disclosure or misuse of confidential information may constitute a breach of the contract and may result in appropriate action by SONGWECOM in accordance with the applicable laws and contractual provisions.

Dr. Eng. Ladislaus K. Leonidas
EXECUTIVE SECRETARY

APPENDIX A – SITE PLAN



Appendix A: Songwe River Office proposed fence alignment. The green line denotes the fence wire and red markers denote gate locations.

Indicative perimeter derived from the 80ft scale bar shown on the supplied image: approximately 624ft (190m). Bidders shall verify the measurement on site.